Leesland C of E Federation

Defibrillator Policy

Automated External Defibrillators (AED)

"Two Schools, One Vision"

Approval By:	Resources Committee
Review Frequency:	Annually
Last Reviewed:	Summer 2026
Next Review Due:	Summer 2027

Review Approved (signature):

EXECUTIVE HEADTEACHER

ON BEHALF OF GOVERNING BODY

Date Approved: 5th May 2026

*Through our Core Christian Values, we aim to create an environment in which everybody feels **loved** enough to aspire to greatness, **respected** enough to build a community, and **gracious** enough to include everyone in our journey to achieve a bright future.*

Purpose

The purpose of this policy is to ensure the availability, proper use, and maintenance of automated external defibrillators (AEDs) within our primary school premises. AEDs play a critical role in responding to sudden cardiac arrests and having them readily accessible can save lives.

Policy Statements

1. **Placement and Accessibility**:
   - Each Leesland school will have at least one AED on-site, strategically placed in a central location accessible to all.
   - The AED will be prominently displayed, clearly marked, and easily identifiable.

2. **Training and Awareness**:
   - Staff members will receive training on AED usage during their induction and annually thereafter.

3. **Maintenance and Inspection**:
   - A designated staff member will be responsible for AED maintenance.
   - Weekly checks will include verifying battery status, electrode pad expiration dates, and overall functionality.
   - Any issues or malfunctions will be reported promptly for repair or replacement.

4. **Emergency Response**:
    - In the event of a cardiac arrest, staff should:
        - Call emergency services (dial 999 or 112).
        - Retrieve the nearest AED.
        - Follow voice prompts provided by the AED.
    - Staff should not hesitate to use the AED; it is designed for ease of use.

5. **Communication and Awareness**:
    - Parents and carers will be informed about the presence of AEDs in the school.
    - We will display posters or signs indicating AED locations.
    - Regular reminders will be sent to staff about AED awareness.

6. **Review and Updates**:
    - This policy will be reviewed annually to ensure compliance and effectiveness.
    - Any necessary updates will be made based on changes in guidelines or best practices.

References

1. Department for Education. DfE Automated External Defibrillators Guidance
2. Department for Education. "Every school will have a life-saving defibrillator by 22/23."
3. Skills Training Group. "Defibrillators in Schools UK: Importance, Availability, and Regulations."